

# SCHOOL DISTRICT OF MAUSTON

510 Grayside Avenue, Mauston, WI 53948 • (608) 847-5451 • Fax (608) 847-4635

## EMPLOYMENT OPPORTUNITY

**Job Title:** Director of Student Services

**Posting Date:** 1/14/26

**Location:** The School District of Mauston

**Hours of Work (%FTE):** Full-Time, 12 Months (260 day contract)

**Pay Rate:** Based on Qualifications & Experience

**Anticipated Start Date:** 2026-2027 School Year (begins July 1, 2026)

### Job Description:

The School District of Mauston is seeking an experienced, student-centered educational leader to serve as our **Director of Special Education and Pupil Services**. This district-level administrator provides strategic leadership for the design, implementation, and continuous improvement of special education, pupil services, and related supports to ensure equitable access, compliance, and meaningful outcomes for all learners.

The Director is responsible for the administration, supervision, and evaluation of district programs serving students with disabilities and diverse learning needs, ensuring alignment with **Board of Education policies**, the District's **Vision and Strategic Priorities**, and all applicable **state and federal laws**. This role works collaboratively with school administrators, teachers, support staff, families, and community partners to build inclusive systems that place students at the center of every decision.

The ideal candidate is a collaborative problem-solver who thrives as part of a highly effective administrative team, demonstrates strong instructional and operational leadership, and is committed to fostering positive relationships with students, families, and staff. This leader will balance compliance and accountability with innovation, empathy, and a deep commitment to student growth and well-being.

This is a **12-month, administrative/salaried position** that includes paid leave, paid holidays, and a **competitive benefits package**.

## Required Qualifications and Licensure

- Valid **Wisconsin Department of Public Instruction (DPI)** administrator licensure appropriate for the role (Director of Special Education and Pupil Services or eligibility to obtain).
- Demonstrated knowledge of **IDEA, Section 504, ESSA**, and applicable state and federal special education and pupil services laws.
- Minimum of **five (5) years of successful experience** in special education, pupil services, or educational leadership.
- Proven ability to lead teams, manage complex systems, and ensure compliance while maintaining a student-focused approach.
- Strong communication, collaboration, and problem-solving skills.

## Preferred Qualifications

- Master's degree or higher in **Special Education, Educational Leadership, School Psychology, Pupil Services, or a related field**.
- Prior experience as a **district-level administrator**, special education director, or pupil services leader.
- Experience with **inclusive practices, MTSS**, and data-informed decision making.
- Demonstrated success working collaboratively with families, community agencies, and outside service providers.
- Knowledge of budgeting, staffing, and resource allocation related to special education and pupil services.
- Experience supporting **staff development**, coaching, and system-wide improvement initiatives.

## How To Apply:

Apply on WECAN at <https://wecan.education.wisc.edu/#/>; Vacancy ID: **252277**

**Deadline for Application Materials:** Until Filled

**HR Contact:** Jennifer Baldwin

**Phone:** (608) 847-5451 ext. 6684

*For more information, please contact Sue Goyette, Business Manager 608-847-5451 ext 6681  
or via email at [sgoyette@maustonschools.org](mailto:sgoyette@maustonschools.org)*

